



*protecting our amenities ... enhancing our quality of life*

## **Representations to the London Borough of Merton Planning Department**

All Planning Applications and applications for Tree Work Orders are placed on the Council's planning website – there is a weekly list normally published on a Monday for the preceding week. Planning Applications are prefixed with a "P" and those concerning trees with a "T".

Members who want to make representations to the Planning Department concerning planning applications or on proposed work to trees should note this can be done either by email to:- [planning.representations@merton.gov.uk](mailto:planning.representations@merton.gov.uk) or by post to the address on the Merton Council website.

If you go to that website and click on "Planning" there is a section headed "Popular" and a tab giving instructions as to what should be included in your representation e.g. application number, address etc.

You will receive an automatic acknowledgement of your representation if it is made by email (but not if you use the post) and it will be referred to the case officer. It will also be placed on the website so will become public knowledge.

You can if you wish put a case officer's name but it is not necessary to do so.

It is possible to speak to the department in general terms between 1pm and 4pm Monday to Friday (020 8274 4901) and to a particular officer by calling his/her direct number.

Anyone wishing to make a Planning Application can get information on the website and by calling a planning officer on the number above.

If anyone requires further information please let me know via the Wimbledon Society website.

John Mays  
Chairman  
Wimbledon Society Planning Committee